TallyPrime

#MakeEveryDaySimple

Party Ledger Supporting Documents

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Patel Software | Ahmedabad | +91 987 999 2357, +91 787878 6979 | tallyplus@gmail.com

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Party Ledger Supporting Documents

Introduction

This Add-on gives feature to attach Link of Documents with Party Ledger.

Description

With this Add-on we can attach Document Link/Path with Party Ledgers of Sundry Debtors & Sundry Creditors., In Business we have to keep record of KYC Documents of Party Ledgers like GST Certificate, PAN, Bank Form, Cheque Copy & other Statutory Documents received from Party while creating Ledger.

(Note: Be sure given path (like D:\folder\myfile.pdf), file must be available with same name always, to open/view, and for multi users Tally, given path of the file must be shared and file path has shareable path (example: \\serverID\foldername\filename.pdf).
It stores file path only, with Tally, and same cannot be accessible if Tally Data transferred to other system have not using this Add-on and have not the file in exact path.

Benefits

- Using this Add-on, we can access KYC Documents of Ledgers easily in one click to view.

What's New?

Compatible with Latest Release Tally Prime 4.0.

> **Important!**
> Take back up of your company data before activating the Add-on.

Once you try/purchase an Add-on, follow the steps below to configure the Add-on and use it.
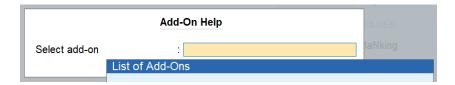
Setup Guide

1. Update your license by going to **Gateway of Tally → F1: Help → Settings → License→ Manage License → F5: Update**
   (In case you are using a multi-site account, you will need to configure Tally Prime to activate the Add-on for a particular site. Click here for the steps.)

2. Shut down and Restart Tally Prime and open your company.

3. Press **Ctrl + Alt + H** at any menu screen to open the user manual. In case of multiple Add-on, **Add-On Help** screen will pop-up to select Add-on Manual.

4. Activate the Add-on.

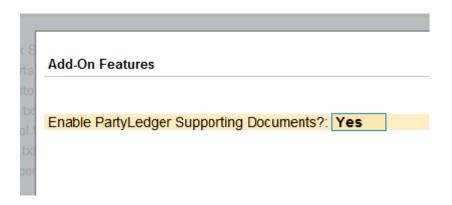*For Tally Prime Release 1.0*

Go to **Gateway of Tally → F1: Help → TDL & Add-On → F6: Add-On Features**. Alternatively, you may press **CTRL + ALT + T** from any menu to open TDL Management report and then press **F6: Add-On Features**

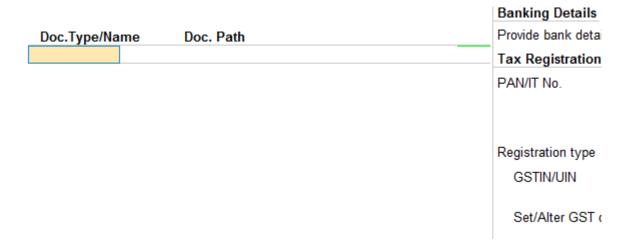Set "Yes" to the option "**Enable Party Ledger Supporting Documents?**"

5. Now Go to Alter Ledger from Gateway of Tally > Alter > Ledger > Select a Party Ledger
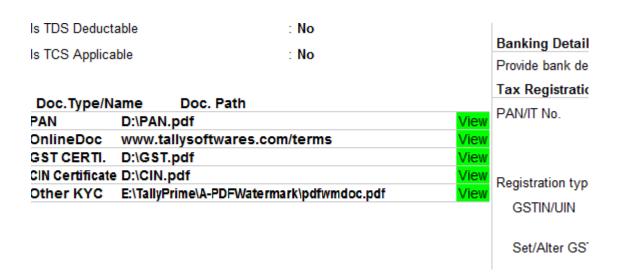
Select a Ledger and Enter

We get additional features of Document Path

Here we can set Documents Link/Path related to Party Ledger like below

Is TDS Deductable : No

Is TCS Applicable : No

Doc.Type/Name	Doc. Path	
PAN	D:\PAN.pdf	View
OnlineDoc	www.tallysoftwares.com/terms	View
GST CERTI.	D:\GST.pdf	View
CIN Certificate	D:\CIN.pdf	View
Other KYC	E:\TallyPrime\A-PDFWatermark\pdfwmdoc.pdf	View

Banking Detail
Provide bank de
Tax Registratio
PAN/IT No.

Registration typ
GSTIN/UIN
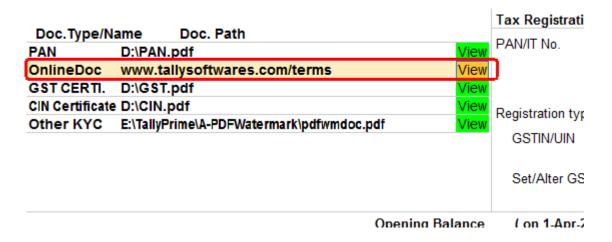
Set/Alter GS

Provide Document Name or Type in First Field, and in Document Path Field, Press Ctrl + O

It will open / Popup a Screen with Drop down List to select File (saved in Computer System)

Select from Drop Down List, or Specify Path or Select from Drive, where saved documents available.

Also we can enter (write) website or any online web link path, if it is available online
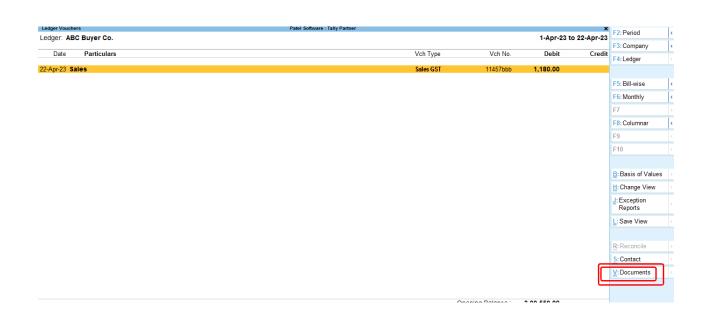
Save the Ledger Alteration Screen, when re open, it will show saved Document Link Path, and

We can Click on **View** to open the Document

Also we can access the Documents from Ledger Vouchers Report

From Gateway of Tally > Display more Reports > Account Book > Ledger > Select Ledger

It has a New Button Document with key Ctrl+V

Click on it, it will open a screen as below

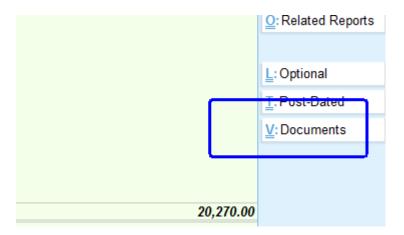| Doc.Type/Name	Doc. Path	
PAN	D:\PAN.pdf	Click to View
OnlineDoc	www.tallysoftwares.com/terms	Click to View
GST CERTI.	D:\GST.pdf	Click to View
CIN Certificate	D:\CIN.pdf	Click to View
Other KYC	E:\TallyPrime\A-PDFWatermark\pdfwmdoc.pdf	Click to View

Documents Link Set in Ledger Master can access from above screen, and can Open with

Click to View

So it is easy to know and verify Supporting KYC Documents of Party Ledger

Now in New Release TPRM 4.0,

Document can view from Sales/Purchase Voucher Entry, for selected Party.

O: Related Reports

L: Optional

T: Post-Dated

V: Documents

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FAQ

Which version/release of Tally Prime does the add-on support?

This add-on will work only from Tally Prime Release 1.0

How will I get support for this add-on?

For any functional support requirements please do write to us on tallyplus@gmail.com or call us at +

919879992357. Alternatively, you can send a support query to support@tallysolutions.com.

If I need some enhancements / changes to be incorporated for the add-on, whom should I contact?

Please to write to us on tallyplus@gmail.com with your additional requirements and we will revert to you in 24 business hours.

Will new features added be available to us?

We offer one-year availability of all support and new features free of cost. After one year, nominal subscription cost will be applicable to you to continue to get free support and updates.

What will happen after one year?

A subscription for a year has to be renewed for the Add-On. The cost would be 20% of the MRP prevailing at that time, of the Add-On.

I am using a multi-site. Can I use the same Add-on for all the sites?

No, one Add-on will work only for one site. You need to purchase again if you want to use the same Add-on for more sites.

How do I configure the add-ons for multi-site?

If you are a Tally Prime Multi site user, add the Add-on to the required site as follows:

a. **Gateway of Tally → F1: Help → Settings → License→ Manage Account.** This shall open control center on Tally Portal / Website

b. Go to **TDL Management → TDL Configuration → Select the site's default TDL**

c. Under '**Select TDL Account**', select the Add-on Name and Click on Create / Accept button.

TDL Configuration

Name of Configuration *
Default TDLs

Allow Local TDL(s)?
No

Select TDL(s) to load

Select TDL Account	Type	License	Expiry Date
☐ 1TDL	Other TDL	Perpetual	
☑ 2TDL	Other TDL	Perpetual	
☑ 3tdl	Other TDL	Perpetual	
☐ 4tdl	Other TDL	Perpetual	
☐ 5tdl	Other TDL	Perpetual	

Cancel   CREATE

d. Update your license by going to **Gateway of Tally → F1: Help → Settings → License→ Manage License → F5: Update**

> *Note:* To know or change the site's default TDL configuration, go to **Gateway of Tally → F1: Help → Settings → License → Manage Account.** In the webpage go to **Account Management → License Management** and look at the Deployment section in the right side of the pane.)

I have upgraded to a new Tally Prime Release. What will happen?

Normally, the add-on will work fine without any glitches. If you face problems with the Add-on, you can contact us for support.

TDL Management screen shows errors with the Add-on. What do I do?

Check whether the error is because of the Add-on or because of clashes between 2 TDLs (An add-on is also a TDL). In case of clashes, disable one or more TDLs and check which TDL has the error. If the Add-on has a problem, you can report it to us.

My Tally went into educational mode after installing the add-on. What do I do?

go to **Gateway of Tally → F1: Help → Settings → License→ Manage Account.** In the webpage go to **Account Management → License Management** and look at the Deployment section. Select **Not Applicable** for TDL Configuration and the Add-On is removed for the license. Now **Update the license** from the product.

How do I cross upgrade the Add-on from Silver to Gold Edition?

Go to **F1: Help → Tally Shop.** A web page for Tally Shop shall open. Choose the add-on for which the edition needs to be changed. Update the license and restart Tally after download.

My Subscription for the Add-on has expired. How do I renew my subscription?

Go to **F1: Help → Tally Shop.** A web page for Tally Shop shall open. Choose the add-on for which the subscription is required to be renewed.

Will this add-on work in remote session?

Yes, this add-on will work remotely.